



Wine on the Fox • May 5 & 6, 2018

Hudson Crossing Park, 65 N. Harrison Street, Oswego

FOOD VENDOR APPLICATION FORM

Event Dates: May 5 from 11:00 AM – 8:00 PM and May 6 from 12:00 PM – 6:00 PM

Submission of the application does not guarantee acceptance. Space is limited. Preference will be given to applicants whose proposed menus reflect unique and/or upscale offerings. Hot dogs, French fries, cheeseburgers, funnel cakes, etc. will not be accepted. Beverages will be sold exclusively by the Village and their designees. Items that pair well with wine are encouraged.

I. Application Information

Contact Person: _____

Business Name: _____

Mailing Address: _____

City _____ State _____ Zip _____

Phone: Day: _____ Evening _____

Fax: _____ Email: _____

Set-up: Tents are required to be white.

Food trucks are required to be clean with clear, visible signage for all menu items.

Circle one category and enter the dimensions required:

Tent dimensions - _____ feet of frontage (serving side) X _____ feet wide (depth)

Trailer dimensions - _____ feet of frontage (serving side) X _____ feet wide (depth)

Please mail or deliver the following items to Village of Oswego, ATTN: Julie Hoffman 100 Parkers Mill Oswego, IL 60543. Deadline: March 31, 2018.

- Full amount of non-refundable fee of **\$200.00 (Payable to the Village of Oswego)**
- Proof of payment for Temporary Food Booth Permit from the Kendall County Health Department
- Certificate of insurance listing the Village of Oswego as additionally insured. *See below.
- Set-up diagram designating locations of grills, sinks, trucks, serving counters, etc.

Wine on the Fox takes place on Saturday, May 5 from 11 a.m. – 8 p.m. and Sunday, May 6 from Noon – 6 p.m. All set-up will take place on Saturday, May 5th from 7:30 a.m. – 10:00 a.m. and Sunday, May 6th from 8:00 a.m. – 11:00 a.m. This event is a rain or shine event and all vendors **MUST** remain open for the entire length of the event. Tear down from the event will take place on Sunday, May 7th from 6:00 p.m. – 8:00 p.m.

Signature: _____ Date: _____

By signing this document, I agree to all of the terms and information outlined in this packet of information.

II. Type of Concession and Product Information

Menu may be limited by organizer. Please enter your items in order of preference.

Menu or Product Item/Serving Size	Price (inc. tax)	Suggested Wine Pairing

(Attach extra sheet if necessary)

III. Electrical Requirements

A generator will be provided, if electrical power is needed. Please list your electrical needs below. Additional charges may apply based upon need. To avoid emissions, vehicle motors may not be used as an electrical source.

Equipment Description	Qty.	Watts	Amps

**** The following information should be kept on file before, during and after the event for reference.**

IV. Health Permit

All food and beverage vendors will be required to obtain a Kendall County temporary food permit. Please contact the **Kendall County Health Department** to obtain the appropriate permit and fee information. The application must be received by the Kendall County Health Department one month prior to the event. A \$20.00 late fee will apply if submitted less than 48 hours prior to the event. For more information, please call the Kendall County Health Department at 630-553-9100 ext.8045. The Dept. of Health will prohibit from participation any food vendor that cannot meet their requirements. If this occurs, all payments made to Village of Oswego by the vendor will be forfeited.

VI. *Insurance Coverage

The Village of Oswego requires at least \$1 million in general liability coverage from vendors. We also request that the Village of Oswego be listed as *Additionally Insured* on the certificate of coverage.

VII. Waste Removal

Vendors must dispose of all trash. You are not permitted to leave anything behind upon the event conclusion. This includes propane containers, bread racks, soda containers, pallets and trash. Ashes and charcoal must be removed from the festival grounds by the vendor. You will be fined by the Dept. of Public Works and prohibited from further participation if you are found dumping waste onto the ground. Village of Oswego reserves the right to pass along to the vendor any waste related expenses we may incur during this event.