



Wine On The Fox

May 7 & 8, 2022 • Hudson Crossing Park, Oswego IL

Winery Application

Illinois wineries are invited to apply for a vendor booth at the 16th Annual Wine on the Fox event. Please complete and submit the application along with the Participation Agreement.

Application Deadline: Friday, March 25, 2022, by 5:00 PM

Vendor Information:

Business Name:
Business Address:
Website Address:
Point of Contact:
Cell Phone #:
E-mail Address:

Booth Display/Tenting

Vendors are asked to provide their own tent, tables, chairs, equipment and supplies. In order to have a clean look and feel at the event, tents are required to be in good condition free of tears, holes, rust, etc. A professional, well-thought-out display is required. Please send a photo or plan summary in advance of the event, if approved to participate.

Local Sourcing/Sponsor Support

We encourage you to source your supplies/decor through Oswego-based businesses and support Wine on the Fox sponsors wherever possible.

Sustainability Initiatives

The Village of Oswego aims to implement sustainable practices at all Village of Oswego events. Please take measures to support sustainable efforts such as:

- Re-using your wine bottles
- Omitting use of plastic (i.e. providing table linens rather than plastic cable cloths)
- Providing recyclable packaging materials

Submission Requirements

1. **Complete, sign and submit the following to the Village of Oswego:**
 - A. Winery Application
 - B. 2022 Participation Agreement
 - C. "Application for Temporary Liquor License" for the sale of alcoholic liquor from the Village of Oswego
 - D. A photo or display plan of your booth display
 - E. A Certificate of Liability Insurance - required coverage includes: Liquor Liability, General Liability, and Workers Compensation

Certificate of Insurance - Description of Operations:

Name of Event: Wine on the Fox **Dates:** May 7 - 8, 2022

Location: Hudson Crossing Park Oswego, IL 60543

Certificate Holder Please list the following verbatim:

Village of Oswego, Its officials, employees and agents

100 Parkers Mill, Oswego, IL 60543

- F. Proof of "Special Use Permit" obtained through the State of Illinois Liquor Control Commission **by April 15, 2022.**
2. **Fees/Deposit** - Please submit the following three (3) checks made payable to:
Village of Oswego

A. Non-Refundable Fees:

1. \$175.00 Booth Fee
2. \$75.00 Temporary Liquor License Application Fee

B. Refundable Deposit

1. \$200.00 Security Deposit - to be returned within 60 days of the conclusion of the event based upon compliance with all terms and conditions in the sole judgment of Event Management.
In the event that Wine on the Fox is canceled and/or if a participant's business suffers from a catastrophic event, 100% of the deposit will be returned to the participant. The deposit will not be returned in the case that the participant cancels their participation for reasons other than the above or is asked to leave the event due to noncompliance with Village requirements.

Ice

Ice will be delivered upon request by our operations team throughout the event. Vendors will receive an invoice at the conclusion of each event day for the "at cost" charge for each bag delivered.

Vendor Needs

Below, please tell us more about your needs. Your responses will better allow us to meet your expectations on the days of the event. Applicable charges may apply. You will receive confirmation as to the cost of anything requested in advance.

Electricity: Y or N	Watts:	Amps:
Water:		
Pallets:	Quantity needed:	
Other: Please describe:		

Questions?

Should you have any questions, don't hesitate to reach Julie Hoffman, Community Engagement Coordinator - Events at 630-551-2344 or jhoffman@oswegoil.org